

# WE ARE HIRING

## Budget Analyst

Do you want to work for the best run City in Virginia? If you are detail-oriented, have a passion for data analysis or public policy and are known for your outstanding analytical and customer service skills, we would love for you to apply for an opening in our Budget Department! The City of Chesapeake is seeking applications for the position of Budget Analyst. While experience in local government budgeting is preferred, this position is also open to early-career candidates.

### The selected candidate will:

- Be responsible for interacting with a portfolio of City departments and agencies and aiding them in navigating the annual budget process.
- Research and analyze economic and financial data, review resource requests from assigned departments, and make recommendations.
- Forecast future expenditures and evaluate the economic environment for changes that may impact City programs and projects.

### About Chesapeake Budget

- ✓ Recommends the allocation of resources to fund City services and projects.
- ✓ Supports 41 departments to develop an operating budget and five-year CIP which total nearly \$3 billion.
- ✓ Recipient of the GFOA Annual Distinguished Budget Presentation Award for 30+ years.

### Desired Traits

- Results- focused
- Ability to forge positive relationships
- Detail-oriented
- Ability to manage multiple tasks & deadlines

### Qualifications

- One year of related, full-time experience
- Bachelor's degree in public administration, economics, public finance, or a related field.

### Hiring Salary Range

\$60K to \$99K/year

Salary is dependent on qualifications and experience. The City will compensate for experience in government, especially at the local level.

Interested candidates should apply immediately.